

# PROVIDER ALERT

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## Medi-Cal Rx Web Portal and Training Registration Guidance

Effective January 1, 2021, the Department of Health Care Services Medi-Cal Rx will transition all administrative services related to Medi-Cal pharmacy benefits billed on pharmacy claims from the existing intermediaries, Medi-Cal Fee-for-Service (FFS) or Managed Care Plan (MCP) providers, to the new Medi-Cal Rx vendor, Magellan Medicaid Administration, Inc. (MMA).

### What Providers Should Know

As of September 8, 2020, pharmacy providers, prescribers and their staff will be able to start the registration process, allowing them to access the Saba Learning Management System (LMS) through the secure section of the Medi-Cal Rx web portal at [www.medi-calrx.dhcs.ca.gov](http://www.medi-calrx.dhcs.ca.gov). Providers must designate a single point of contact to manage access to the secure Medi-Cal Rx web portal who will become the Delegated Administrator for one or more pharmacy providers or prescribers.

To register, Delegated Administrators will:

- Create a single User ID and Password.
- Visit [www.medi-calrx.dhcs.ca.gov](http://www.medi-calrx.dhcs.ca.gov) and click the **Secured Portal Access** button in the upper-right side of the screen.
- From the menu, click the **Provider Portal** button.
- Once on the Provider Portal page, click the **Register** button on the upper-right side of the screen.

Through the secure section of the Medi-Cal Rx web portal, providers will be able to access:

- Prior authorization system
- Chat and messaging features
- Beneficiary drug look-up tool
- Web and batch claims submissions

### Provider Trainings

Training will be provided on the User Administration Console (UAC) and Saba LMS applications.

Training sessions for the UAC will be offered via a series of computer-based tutorials (CBT) and job aids with step-by step instructions. If additional help is needed, you can elect to attend an office-hours session.

The Saba LMS is your one-stop shop for education and outreach information. Topics to be covered during the training session include how to view the education and outreach events calendar, how to register to attend an event or take an online course, and how to complete evaluations of training effectiveness.

For a complete list of available training options or to view this guidance in its entirety, visit [https://medi-calrx.dhcs.ca.gov/cms/medicalrx/static-assets/documents/education-and-outreach/2020.09 EOT Medi-Cal%20Rx UAC%20Training%20Registration%20and%20Schedule.pdf](https://medi-calrx.dhcs.ca.gov/cms/medicalrx/static-assets/documents/education-and-outreach/2020.09_EOT_Medi-Cal%20Rx_UAC%20Training%20Registration%20and%20Schedule.pdf)